



**The Combustion Institute**

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## **Minutes from the Board of Directors of The Combustion Institute Teleconference Meeting**

(Forty-Sixth Meeting)

**21 May 2020**

In attendance were the following Board Members: S. Correa, R. Cracknell, P. Dagaut, P. Desgroux, A. Dreizler<sup>3</sup>, J.F. Driscoll, D. Dunn-Rankin, F. Egolfopoulos, T. Fujimori, O. Fujita, S. Hochgreb<sup>3</sup>, K.Y. Huh, G. Kalghatgi, H. Kobayashi, K. Kohse-Höinghaus<sup>1</sup>, T. Lieuwen, A. Masri, H. Pitsch<sup>3</sup>, T. Poinso<sup>1</sup>, F. Qi, R. Sawyer<sup>1</sup>, C. Shaddix, H. Wang, M. Xu

Not attending: F. Battin-Leclerc, P. de Goey, B. Haynes<sup>1</sup>, Z. Huang, Y. Ju, C.K. Law<sup>1</sup>, C. Westbrook<sup>1</sup>

Guests: R. Tassari, CI Acting Executive Administrator, K. Benzenhoefer, CI Website and Communications Facilitator

1: Honorary Non-Voting Member

2: Arrived Late

3: Left Early

### **Introduction**

President Driscoll called the meeting to order at 9:00 a.m. EDT with a welcome to everyone. This was followed with a reminder of the 'Conflict of Interest' Policy. A recommendation was made to hold additional Board of Directors teleconference meetings in May and July 2020.

### **Item 1: Minutes**

Minutes from the 20 March 2020 Board Meeting were approved.

Vote: (Accept: 23, Reject: 0, Abstain: 0, Honorary Non-Voting: 3)

### **Item 2: Proposed changes to Fellows Selection Guidelines**

Andreas Dreizler, chair of the Fellows Selection Committee, presented a review of the results and proposed changes. Executive Committee unanimously in favor of Recommendation 3.1.1 (clarifying renewing nomination package).

No objections to the suggestions that CI Office to prepare the number of journal citations in nominee spreadsheet to maintain consistency (Recommendation 3.1.7) and current committee receive past scoring spreadsheet (Recommendation 3.1.6).

Discussion ensued regarding the other recommendations, no other changes to be made.

### **Item 3: 38<sup>th</sup> Symposium Update**

Local Host Team Committee Member Assaad Masri provided an update of the symposium progress and possible scenarios depending upon the status of travel restrictions in January 2021. Hope to be able to provide recommendation to the Board for decision by approximately September 2020.

**Item 4: Announcement of PCCs for 2022 Vancouver**

Bénédicte Cuenot and Nils Hansen have agreed to chair the 2022 Symposium.

**Item 5: Proposed changes to the Board of Directors Elections Guidelines**

President Driscoll presented the recommendations of committee chair, Phil Westmoreland, concerning campaigning of nominees. Agreed that the recommendations should serve as an internal document to guide the office and committee if questions arise, but not be distributed or published.

**Item 6: Proposed changes to the By-Laws**

Currently By-Laws link election and start of term of Board of Directors members to the Symposium. President Driscoll proposed adding clarification in the event the Symposium is postponed or canceled. The motion was seconded and approved by required number of affirmative votes necessary.

**Item 7: Selection Process and Transparency in CI Business**

Simone Hochgreb reviewed concerns that were presented to President and in December 2019 regarding selection of Executive Committee and formation of Committees with regards to honoring quest for diversity. Request to build a process for more transparency, add standing discussion as to how committees are formed, and gather Board suggestions/recommendations for EC members.

Discussion ensued as to what decisions are part of the roles of the President, Executive Committee, or Board of Directors and how much oversight the Board of Directors may have over these decisions and the decisions of committees.

Possibly Board can make:

- Recommendations to committees to maintain/encourage diversity,
- Uniform statement to committee that they did not fulfill the expectation and offer recommendations to future committees.

President to convey comments regarding Executive Committee selection process and results to Chair of the Executive Officer Nominating Committee.

President and President-Elect to produce document that summarizes by-laws and how committees are formed.

**Item 8: Action Committee – Future Directions of Combustion Research**

President Driscoll and President-Elect Dagaut plan to form an Action Committee to prepare for actions to be taken after July. To collect papers and possibly the create the position of the CI. Much discussion ensued.

Remainder of agenda items tabled until future Board Meeting.

President Driscoll thanked everyone for their participation. The meeting was adjourned at 11:10 a.m. EDST.