

Minutes from the Board of Directors of The Combustion Institute
Electronic Meeting (Forty-First Meeting)
29 March 2018

In attendance were the following Board Members: J. Chen, M. Colket, P. Dagaut, P. de Goey, P. Desgroux, J. Driscoll, D. Dunn-Rankin, F. Egolfopoulos, T. Fujimori, O. Fujita, S. Hochgreb, I.-S. Jeung, G. Kalghatgi², H. Kobayashi, K. Kohse-Höinghaus¹, C.K. Law^{1,2}, P. Lindstedt, A. Masri, R. Mitchell, H. Pitsch³, T. Poinso, S. Pope³, F. Qi, R. Sawyer¹, C. Schulz, C. Shaddix, M. Smooke, G. Smallwood, M. Xu

1: Honorary Non-Voting Board Member 2: Arrived late 3: Left early

Not attending: B. Haynes¹, D. Seery¹, C. Westbrook¹

Guests: D. Mrozowski, D. Sharbaugh, B. Waronek (CI Staff) U. Riedel (Chair, Site Committee) C. Finney^{2,3} (Atlanta Site Team), E. Peterson^{2,3} (Austin Site Team), K. Bushe^{2,3} (Vancouver Site Team), M. Taylor^{2,3} (Vancouver Site Team), S. Johnson (Vancouver Site Team)

President Driscoll called the meeting to order at 09:01 EST. There was an introduction of guests and Honorary Non-Voting Board Members, a review of conference call practices and a reminder of the 'Conflict of Interest' Policy.

Item 1: Minutes

Minutes from the 26 October 2017, 40th Board Meeting held via teleconference were approved.
Vote: (Accept: 23, Reject: 0, Abstain: 3, Honorary Non-Voting: 3)

Item 2: Fellows Program

President Driscoll introduced Chair of the Fellows Committee, S. Pope, to review the Fellows Committee's Report and Proposals. S. Pope presented a summary report on the 2018 Fellows Program Election. This included a review of the Automatic Initial Fellows, total nominees, elected nominees and the total percentage of Fellows compared to the non-student membership. Following this first election process, the Committee Members recommended the following changes to the Governing Document of the Fellows Committee:

- Eligibility Requirements regarding what constitutes five years of good standing. The Committee felt that the differences between sections in membership requirements was an issue as it was not uniform.
- Change is to the Number of Fellows to be Elected per cycle. The initial proposals presented in 2016 were based on estimates of non-student membership. Now that a more accurate number is available, the Committee felt that the number should be adjusted accordingly.

President Driscoll called for discussion on these items and then a vote on the proposed changes to the Governing Document of the Fellows Committee. The changes were approved.

Vote: (Accept: 26, Reject: 0, Abstain: 0, Honorary Non-Voting: 3)

S. Pope then presented a second report with recommendations from the Fellows Committee that can be instituted without changes to the Governing Document of the Fellows Committee. These included encouraging sections to have a Fellows Nominating Committee, encouraging the

nomination of industry candidates and giving them explicit discussion and exploring ways to increase the number of nominations. K. Kohse-Höinghaus, a Fellows Committee member, presented additional comments and recommendations including, the need to extend the research on publication areas, work to stabilize the election limits and providing a listing of Fellows on the website as a resource. All recommendations were reviewed and considered by the Board. S. Pope and the Fellows Committee were thanked by President Driscoll for their hard work.

Item 3: List of Fellows

A complete listing of the 125 Fellows was provided in accompanying materials to the Board Members. There were no questions or discussion on this agenda item.

Item 4. Site Bids

President Driscoll introduced Chair of the Site Committee, U. Riedel, to provide context and some thoughts for the first-time presentation of the Site Bids during a teleconference call. This is a new process following Board decisions during the 23 March 2017 meeting. The bidders are providing the first draft of their proposals and requesting feedback from the Board. The comments and questions will be used before the final presentation in Dublin when a decision will be announced. It was emphasized that no decisions would be reached today.

4a. Atlanta: C. Finney represented the Atlanta site team and presented their slideshow of the joint CSSCI/ESSCI site bid. The team is composed of members from Oak Ridge National Laboratory and from Georgia Tech.

4b. Austin: E. Peterson represented the Austin site team and presented their slideshow for the Texas site bid. The team is composed of faculty from University of Texas – Austin, Texas A&M University and Stephen F. Austin State University.

4c. Vancouver: K. Bushe is Chair of the Vancouver Site Team. He was joined by M. Taylor (Tourism Vancouver) and S. Johnson (Vancouver Convention Center) who presented their slideshow for the Canadian site bid.

Following the presentations, a brief discussion of the site presentations ensued. U. Riedel then presented some notes and highlights from the Site Committee on the 3 high quality presentations. Board members were reminded to send comments, questions or concerns for the site teams to Executive Administrator, B. Waronek. These are to be compiled and sent to the various groups to be addressed in their final proposals.

Item 5. Dublin Progress

President Driscoll introduced Executive Administrator, B. Waronek, to present an update on the 37th International Symposium on Combustion. As ‘program planning week’ had concluded the week prior, she was able to share that a record number of 650 submissions had been accepted for presentation at the 37th Symposium. The Program Co-Chairs kept quality of the papers as the determining factor for acceptance for presentation. They also recommend that sending the author rebuttal comments back to the reviewers be required for all submissions in 2020. With this increase in acceptance for presentation, a 10th parallel session has been added and presentations will be

limited to 20 minutes. The afternoon breaks will be increased to 50 minutes and held in the same room as the posters. This should encourage more interaction for the poster presentations.

Item 6. CI-SS Proposal Submission Deadline Change

President Driscoll introduced Vice President for Sectional Affairs, H. Kobayashi, to report on the CI-SS Committee's recommendation to move the proposal deadline to 31 May 2018. This would allow sections additional time to submit proposals during the busy Symposium season. It would also encourage participation from diverse regions to better reflect The Combustion Institute's membership. H. Kobayashi also asked the Board to promote CI-SS proposals from their Sections.

Item 7. New Business

K. Kohse-Höinghaus emphasized the need to better utilize The Combustion Institute's website as a central hub for combustion science materials, in lieu of a focus on simply The Combustion Institute's activities.

The meeting was adjourned at 11:04.