



The Combustion Institute

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CombustionInstitute.org

To post an event on The Combustion Institute website.

1. Name of the event
2. Section hosting the event
3. Location Name
4. Location Address
5. Date of the event
6. Host Name and Email
7. Program Chair Name and Email
8. Do you need Extra Items Available? If so, please list the items with the dollar amount associated with the item.
9. Do you need Discount Codes Available? If so, please list the amount of the discount needed and quantity.
10. Website url for the event
11. Description of the event
12. Please send the Office@combustioninstitute.org flyer to attach to the event listing
13. Will you be allowing registration? If so, list the pricing.
 - Early, and Late Registrations Dates
 - Member Pricing (Early, Late, and Onsite)
 - Non-Member Pricing (Early, Late, and Onsite)
 - Student Member Pricing (Early, Late, and Onsite)
 - Student Non-Member Pricing (Early, Late, and Onsite)
14. Do you want the registration to go through website?
 - a. If yes, does Non-Member pricing include a section dues payment?
15. Will you be allowing Submissions to the event? Please list the dates.
 - Manuscript/ Presentation
 - Submission Start, Ends, Notification, and Final due dates
 - Work In Progress
 - Submission Start, End, Notification
 - List of Colloquium
16. Do you want assistance from the office to create program for the event?